DEMAREST BOARD OF EDUCATION

AGENDA - REGULAR MEETING

May 19, 2015

7:00 P.M.

1.	<u>OPENING</u>							
	B. Board President's Announcement: The New Jersey Open Public Meetings Law was enacted to insure the right of th have advance notice of and to attend the meetings of public bodies at which any business their interests is discussed or acted upon. In accordance with the provisions of this Act, the Demarest Board of Education had notice of this meeting to be published by having the date, time and place thereof posted at the Hall and at the Middle School and by notifying in writing two newspapers: The Record Suburbanite.							
	C.	Flag salute.						
	D.	Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods and Holzberg.						
	E. Move to accept the minutes of:							
		Committee-of-the-Whole Meeting – April 21, 2015 Public Budget Hearing Meeting - April 28, 2015 Regular Meeting - April 28, 2015						
		Moved by:	Seconded:	Action (v):				
	F.	Review of correspondence.						
<i>II.</i>	<u>BOARI</u>	BOARD PRESIDENT'S REPORT						
<i>III.</i>	SUPER	ERINTENDENT'S REPORT						
IV.	REVIE	W OF AGENDA						
	A.	Board members review the items.						
	B.	Move to open the meeting to public discu	ssion limited to agenda items.					
		Moved by:	Seconded:	Action (v):				
	C.	Public discussion.						
	D.	Move to close the meeting to public discu	ussion.					

Seconded:

Action (v):

Moved by:

V. <u>ACTIONS</u>

A. Instruction - Staffing

1. Move to award tenure contracts to the following teachers for the 2015/2016 school year, in accordance with their level and step on the Teachers' Salary Guide, as recommended by the Chief School Administrator:

LEVEL		TEACHER	LEVEL	
BA	Step 12	Lauren Licameli	MA+16	Step 19
MA	Step 4	Gina Long	MA+16	Step 18
BA	Step 9	Osnat Mach	MA	Step 19
MA	Step 14	Karleen McDermott	MA	Step 14
MA	Step 10	Amanda Morris	MA+16	Step 8
MA	Step 17	Chris Nerkizian	MA	Step 9
MA	Step 11	Dixie Nolan	BA	Step 14
BA	Step 6	Cynthia Paspalas	BA	Step 12
MA	Step 8	Geraldine Petersen	MA+45	Step 19
MA	Step 18	Jennifer Plunkett	MA	Step 19
MA	Step 10	Carl Quillen	MA+16	Step 18
MA	Step 13	Ellen Ricciutti	MA+60	Step 19
MA	Step 8	Jennifer Rilli	MA	Step 12
MA	Step 19	Sherri Rinckhoff	MA	Step 14
MA+60	Step 19	Adrienne Ross	MA	Step 19
MA	Step 15	Toby Sorge	MA	Step 10
MA+45	Step 11	Kimberly Steimke		
		Kelly Stevens	MA+16	Step 15
MA+45	Step 17	Douglas Stokes	MA	Step 12
MA	Step 13	Sara Stokes	MA	Step 11
BA+16	Step 8	Jennifer Straub	BA	Step 6
MA	Step 14	Mary Tierney	MA	Step 18
BA+16	Step 10	Joanne Werner	MA	Step 12
BA	Step 14	Julie Worgul	MA+16	Step 11
BA+16	Step 19	John Zemba	BA	Step 19
BA	Step 9	Victoria Zimmerman	BA	Step 19
MA	Step 10			
BA+32	Step 16			
by:		Second	led:	
	BA MA BA MA MA MA MA MA MA MA MA+45 MA+45 MA+45 MA BA+16 BA BA+16 BA BA+16 BA	BA Step 12 MA Step 4 BA Step 9 MA Step 10 MA Step 10 MA Step 17 MA Step 11 BA Step 6 MA Step 8 MA Step 18 MA Step 18 MA Step 10 MA Step 19 MA Step 19 MA Step 19 MA Step 19 MA Step 15 MA+45 Step 11 MA+60 Step 19 MA+45 Step 11 MA+60 Step 19 MA+45 Step 11 MA+60 Step 19 MA Step 13 BA+16 Step 10 BA Step 14 BA+16 Step 10 BA Step 9 MA Step 9 MA Step 10 BA Step 9 MA Step 10 BA+32 Step 16	BA Step 12 MA Step 4 BA Step 9 MA Step 14 MA Step 10 MA Step 17 MA Step 17 MA Step 11 BA Step 6 MA Step 8 MA Step 18 MA Step 18 MA Step 10 MA Step 10 MA Step 18 MA Step 18 MA Step 18 MA Step 19 MA Step 18 MA Step 18 MA Step 19 MA Step 18 MA Step 19 MA Step 19 MA Step 19 MA Step 19 MA+60 Step 19 MA+45 Step 11 MA+60 Step 19 MA+45 Step 17 MA Step 13 BA+16 Step 10 BA Step 10 BA+32 Step 16	BA Step 12 Lauren Licameli MA+16 MA Step 4 Gina Long MA+16 BA Step 9 Osnat Mach MA MA Step 10 Amanda Morris MA+16 MA Step 11 Dixie Nolan BA MA Step 11 Dixie Nolan BA MA Step 8 Geraldine Petersen MA+45 MA Step 10 Carl Quillen MA+16 MA Step 13 Ellen Ricciutti MA MA Step 13 Ellen Ricciutti MA MA Step 19 Sherri Rinckhoff MA MA Step 19 Adrienne Ross MA MA Step 15 Toby Sorge MA MA+45 Step 11 Kimberly Steimke MA+16 MA+45 Step 11 Kelly Stevens MA+16 MA+45 Step 13 Sara Stokes MA MA+60 Step 19 Kelly Stevens MA+16 MA+60 Step 19 Kelly Stevens MA+16 MA+65 Step 14 Mary Tierney MA MA Step 14 Julie Worgul MA+16 BA+16 Step 19 John Zemba BA MA Step 10 BA+32 Step 10 BA+32 Step 16

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Action (RC):

2. Move to award non-tenure contracts to the following teachers for the 2015/2016 school year in accordance with their step and level on the Teachers' Salary Guide as recommended by the Chief School Administrator:

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	Service	Э				Service	!
Teacher	Year	Level	Step	<u>Teacher</u>	Year	Level	Step_
Katelyn Bettega	3	BA	Step 3	Danielle Ruberto	1.5	BA	Step 1
Tara Kelly	2	BA	Step 3	Jenni Lynes Ryan	3	MA	Step 6
Anna Kuzdraj	2	MA+32	Step 2	Carmelo Sortino	3	BA	Step 8
Andrew Lefer	2	BA	Step 3	Paige Sydoruk	3	MA	Step 7
Heather Mourao	4	MA	Step 4	Gabriela Torres	3	BA	Step 4
Mariluz Ruiz-Norena	2	BA	Step 2	Inais Vasquez (.6)	2	MA	Step 3
				Julia Verno	2	BA+16	Step 2

V.	ACTIONS	(Continued)
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A. Instruction – Staffing (Continued)

3. Move to award a non-tenure contract to Wendy Fine, MA+16 Step 2, School Psychologist, and increase
her appointment from part-time (.5) to full-time for the 2015/2016 school year, as recommended by the
Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

4. Move to award a tenure contract to Danielle DuBois (Spence), MA Step 4, Elementary Guidance Counselor, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

5. Move to award a tenure contract to Alexandria Lerner, MA Step 4, Third Grade Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

6. Move to award a tenure contract to Lauren Magnifico, MA Step 8, First Grade Teacher, for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

7. Move to approve the provisional employment of Wendy Heffler, BA, Step 1, *pending certification*, as 6th Grade Language Arts Teacher, for the 2015-2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

8. Move to accept the notice of resignation from Christina Cohen, Grade 5-8 Physical Education/Health Teacher, effective June 30, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

9. Move to accept the notice of resignation from Alan Harris, Grade 5 Social Studies Teacher, effective June 30, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

10. Move to accept the notice of resignation from Tiffany Witko, (.5) Grade 5-8 Basic Skills Teacher, effective June 30, 2015, as recommended by the Chief School Administrator.

V.	ACTIONS	(Continued)
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11. Move to approve the reduction in force of Audrena Campagna, Grade 5-8 Media Specialist/GT, due to program changes, effective June 30, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

12. Move to approve the provisional employment of the following as substitute teachers for the remainder of the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 (revised 6/30/98):

Sylvia Schoeppler Sandra Pepe

Moved by: Seconded: Action (RC): C Gel K M V W H

B. Instruction - Pupils/Programs

1. Move to approve Bollinger Insurance for student insurance for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

C. Support Services - Staffing

1. Move to accept the notice of retirement from Kathleen Coppa, Health/Techers' Aide, effective May 15, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

2. Move to approve the following temporary summer custodians as per the Summer Custodian Agreement, as recommended by the Chief School Administrator:

 Name:
 Dates:
 Rate/Hour:

 Michael Leone
 May 26, 2015 – August 28, 2014
 \$11.25

 Arben Bresa
 May 26, 2015 – August 28, 2014
 \$10.25

Moved by: Seconded: Action (RC): C Gel K M V W H

D. Support Services - Board of Education

1. Move to approve the Classroom Rental Agreement with Northern Valley Regional High School District in the amount of \$30,000 per classroom and \$50,000 for educational services for the 2015/2016 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D.	Support	Services -	Board of	Education	(Continued)
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Action (RC):

2. Move to approve the first reading of the following new Policy and Regulation, as recommended by the Chief School Administrator:

6171.6 Policy Independent and District Special Education Evaluations Independent and District Special Education Evaluations

Moved by: Seconded:

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3. Move to approve Tyco Integrated Security LLC to complete upgrades to addressable fire suppression systems at County Road School under NJPA Bid # 031913-TIS, at a cost not to exceed \$16,529.95, as recommended by the Chief School Administrator.

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Moved by: Seconded: Action (RC): C Gel K M V W H

4. Move to approve The Gordian Group, an authorized vendor of New Jersey State Approved Co-op # 65MCECCPS, to complete upgrades to the kitchen facilities at Luther Lee Emerson School under MRESC Bid # 14/15-19 GC2, at a cost not to exceed \$41,157.85, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

5. Move to approve The Gordian Group, an authorized vendor of New Jersey State Approved Co-op # 65MCECCPS, to repave driveway and parking areas at County Road School under MRESC Bid # 14/15-19 GC2, at a cost not to exceed \$71,923.56, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

6. Move to approve The Gordian Group, an authorized vendor of New Jersey State Approved Co-op # 65MCECCPS, to upgrade lighting fixtures at County Road School under MRESC Bid # 14/15-19 GC2, at a cost not to exceed \$103,963.11, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

7. Move to approve an agreement with Strauss Esmay Associates, LLP at a cost of \$4,535 for policy management for the 2015/2016 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

8. Move to approve continuation of the technology shared service agreement with Northern Valley Regional High School for the 2015/2016 school year, at a cost of \$67,320.00, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

D. <u>Support Services – Board of Education (Continued)</u>

9. Move to adopt the following resolution, as recommended by the Chief School Administrator:

BE IT RESOLVED, the Demarest Board of Education (hereinafter referred to as the "Board") approved merit action plans for the Superintendent for the 2014-2015 school year consisting of two (2) qualitative merit criteria and three (3) quantitative merit criteria and submitted same to the Executive County Superintendent for approval in accordance with N.J.A.C 6A-3.1(e) 10-11 (hereinafter referred to as "Merit Bonus Goals"); and

WHEREAS, on or about September 15, 2014, the Executive County Superintendent approved the Merit Bonus Goals, thereby authorizing the Board to evaluate and award merit bonus increases to the Superintendent upon achievement of each objective; and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved the objective requiring that the culture and climate of Demarest Middle School be enhanced with positive behavior and character education focus by working through a Peer Leadership Program, implementing character education lessons and HIB workshops to students; thereby, entitling him to a qualitative merit bonus of 2.5% of his annual salary in the amount of \$3,375, and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved the objective requiring the district special education programs to be evaluated resulting in the creation of a Learning Language Disability (LLD) class and goal setting for future classes; thereby, entitling him to a qualitative merit bonus of 2.5% of his annual salary in the amount of \$3,375, and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved the objective requiring the district increase home/school communications by creating school based weekly newsletters, three community wide newsletters, a parent survey and two targeted parent workshops; thereby, entitling him to a quantitative merit bonus of 3.3% of his annual salary in the amount of \$4,455, and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved the objective requiring Demarest Middle School's immersion within a STEM instructional initiative by showcasing highlights of advancements to the STEM program, participation in First Lego League, purchase of STEM related instructional materials such as NAO robots and Raspberry Pi Program; thereby, entitling him to a quantitative merit bonus of 3.3% of his annual salary in the amount of \$4,455, and

WHEREAS, the Board has evaluated the Superintendent's performance and determined that he achieved the objective of leadership as President of the Region III program within the Northern Valley, orchestrating meetings, agendas and budget processes; thereby, entitling him to a quantitative merit bonus of 3.3% of his annual salary in the amount of \$4,455, and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the aforementioned merit bonuses for the 2014-2015 school year, subject to approval by the Executive County Superintendent that the quantitative and qualitative merit criteria for each of the Board assessed objectives has been satisfied for the payment of such merit bonus.

D. Support Services - Board of Education (Continued)

10. Move to adopt the following resolution:

APPROVAL OF LEGAL DEPOSITORIES - BANK FOR DEPOSITS/WITHDRAWALS

BE IT RESOLVED that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the district's participation in the Bergen County Banking Consortium (BCBANC) from July 1st, 2015 through June 30th, 2016 and authorizes the School Business Administrator to serve as a trustee.

BE IT FURTHER RESOLVED that the Demarest Board of Education designates Capital One Bank as the bank for deposits and withdrawals for the General Account, Payroll Account, Payroll Agency Account, Unemployment Account, Capital Reserve Account, Student Activities Account, Lunch Account and Athletics Activities Account from July 1st, 2015 through June 30th, 2016.

BE IT FURTHER RESOLVED that the Demarest Board of Education approves the authorized signatures on the above accounts of designated administrators, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

11. Move to adopt the following resolution:

WHEREAS, there exists a need for bond counsel services for 2015/2016 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Wilentz, Goldman & Spitzer, P.A., be retained as bond counsel advisors for the 2015/2016 school year.
- b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law.

Moved by: Seconded: Action (RC): C Gel K M V W H

12. Move to adopt the following resolution:

WHEREAS, there exists a need for legal services for 2015/2016 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Cleary Giacobbe Alfieri Jacobs, LLC, be retained as legal counsel for the 2015/2016 school year at a fee not to exceed \$140.00 per hour.
- b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law.

D. \$	Support	Services -	Board of	Education ((Continued)
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13.	Move to ado	t the following resolution:	
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WHEREAS, there exists a need for special counsel for special education matters for 2015/2016 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Fogarty & Hara, Counselors at Law, be retained as Special Legal Counsel for Special Education matters for the 2015/2016 school year at a fee not to exceed \$175.00 per hour.
- b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to practice law.

Moved by: Seconded: Action (RC): C Gel K M V W H

14. Move to adopt the following resolution:

WHEREAS, there exists a need for architectural services for 2015/2016 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That EI Associates be retained as architectural management advisors for the 2015/2016 school year.
- b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is to be performed by a firm authorized to provide architectural management services.

Moved by: Seconded: Action (RC): C Gel K M V W H

15. Move to adopt the following resolution:

WHEREAS, there exists a need for professional medical services for 2015/2016 and

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Michelle deAntonio, M.D., be retained as the School Physician/Medical Inspector for the 2015/2016 school year at a cost of \$3,500.
- b) This contract is awarded without competitive bidding as a *Professional Service* under the provisions of the Public School Contracts Law because the service is performed by an individual authorized to practice medicine.

D.	 Support Services – Board of Education (Conti 					
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To. Move to adopt the following resolution.	

WHEREAS, there exists a need for an audit of the accounts of the school district pursuant to Title 18A:23-8; and

-9-

WHEREAS, funds are available for this purpose,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Borough of Demarest as follows:

- a) That Nisivoccia & Company, LLP, be retained as School Auditor for the 2015/2016 school year to include preparation of the 2014/2015 audit at a fee not to exceed \$12,000, and
- b) This appointment is made without competitive bidding as a *Professional Service* under the provisions of the Public School Contract Law because the service is to be performed by a firm authorized by law to practice auditing.

Moved by:							Second	ded:
Action (RC): C	Ge	l K	Μ	V	W	Н	

17. Move to appoint Philip Nisonoff as Treasurer of School Monies for the 2015/2016 school year.

Moved by: Seconded: Action (RC): C Gel K M V W H

18. Move to approve facsimile signatures for all school district warrants for the following:

President or Vice President Board Secretary and Treasurer of School Monies

Moved by: Seconded: Action (RC): C Gel K M V W H

19. Move to approve the Treasurer of School Monies facsimile signature be designated to image sealed payroll checks.

Moved by: Seconded: Action (RC): C Gel K M V W H

20. Move to appoint Thomas J. Perez as Board Secretary/School Business Administrator for the Demarest Board of Education for the 2015/2016 school year.

Moved by: Seconded: Action (RC): C Gel K M V W H

21. Move to appoint the Board Secretary/School Business Administrator as the Custodian of Records for the 2015/2016 school year.

v. ACTIONS (Continued	V.	ACTIONS (Continued
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D. Sup	port Servi	ces – Board	of Education ((Continued)
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22. N	Move	to	authorize	the	Board	Secretary/School	Business	Administrator	procurement	of	goods	and
servi	ces th	rou	gh state a	gend	cies (sta	ate contracts).						

Moved by: Seconded: Action (RC): C Gel K M V W H

23. Move to authorize the Board Secretary/School Business Administrator pay bills between Board Meetings.

Moved by: Seconded: Action (RC): C Gel K M V W H

24. Move to adopt the following resolution:

WHEREAS, Thomas J. Perez possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.S.A. 5:34-5 et seq., and

WHEREAS, 18A:18A-2 provides that a "Purchasing Agent" for a school district means the Secretary, Business Administrator or the Business Manager of the Board of Education duly assigned the authority, responsibility and accountability for the purchasing activity of the Board of Education, and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the Purchasing Agent that do not exceed in the aggregate in a contract year the bid threshold (currently \$36,000), may be awarded by the Purchasing Agent without advertising for bids when so authorized by board resolution, and

WHEREAS, 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (currently \$5,400) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE, BE IT RESOLVED, that the Demarest Board of Education pursuant to the statutes cited above hereby appoints the Board Secretary/Business Administrator as its duly authorized purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Demarest Board of Education,

AND BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator is hereby authorized to award contracts on behalf of the Demarest Board of Education that are in the aggregate less than 15% of the bid threshold (currently \$5,400) without soliciting competitive quotations,

AND BE IT FURTHER RESOLVED, that Thomas J. Perez is hereby authorized to seek competitive quotations, when applicable and practicable before awarding contracts, when contracts in the aggregate exceed 15% of the bid threshold (currently \$5,400) but less than the bid threshold of \$36,000.

Moved by: Seconded: Action (RC): C Gel K M V W H

25. Move to approve Cooperative Agreements with BCSSSD, MRESC and NJPA for services (transportation, nursing, OT/PT, etc.) or any other Cooperative Purchasing Agreements.

V.	ACTIONS	(Continued)

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D.	Support	Services	- Board of	Education	(Continued)

pport Services – Be	oard of Educati	on (0	Continu	<u>ied)</u>				
26. Move to establ as follows:	ish petty cash fu	ınds	for the	2015/	2016 :	schoo	ol year in accordance with NJSA: 18A:10)-5
	County Road S Luther Lee Em Demarest Midd Business Admi Superintendent	ersor lle So nistra	n Schoo chool-P ator's O	ol-Prin rincipa ffice			\$ 200.00 200.00 200.00 200.00 200.00 \$ 1,000.00	
	Moved by: Action (RC):	С	Gel	K	М	V	Seconded: W H	
27. Move to appo school year.	int Karleen McD	Derm	ott, RN	as S	ubsta	nce A	Awareness Coordinator for the 2015/20	16
School year.	Moved by: Action (RC):	С	Gel	K	М	V	Seconded: W H	
28. Move to appoi school year.	nt Dr. Emily Co	dey,	Princip	al Gr.	5-8,	as Aff	firmative Action Officer for the 2015/20	16
Scribbi year.	Moved by: Action (RC):	С	Gel	Κ	М	V	Seconded: W H	
29. Move to appo Committee Coordin						Bois ((Spence), Guidance Counselors, as 5	04
	Moved by: Action (RC):	С	Gel	K	М	V	Seconded: W H	
	nt Debra Ginette	o of	Burton	Agen	cy as	Insura	ance Broker of Record for the 2015/20	16
school year.	Moved by: Action (RC):	С	Gel	K	М	V	Seconded: W H	
31. Move to appro-	ve the Emergend	су Ор	eration	ıs Plar	۱.			
	Moved by: Action (RC):	С	Gel	K	М	V	Seconded: W H	
32. Move to appro-	ve the Crisis Inte	erven	tion Pro	ocedur	es Ma	nual.		
	Moved by: Action (RC):	С	Gel	K	М	V	Seconded: W H	

33. Move to approve the Emergency Management Plan.

Moved by: Action (RC): Seconded: С Gel K Μ W H

V. ACTIONS (Continued)

٥.	34. Move to	appoint Environmenta				lanage	ement	Inc. to	act as our Designa	ated Person for
		azard Emergency Resp							J	
		Moved by: Action (RC):	С	Gel	K	М	V	S: W	econded: H	
	35. Move to	approve collection and	d mai	ntenan	ce of S	Studen	t Reco	ords a	ccording to 6A:32-7	.3.
		Moved by: Action (RC):	С	Gel	K	М	V	S: W	econded: H	
E.	Support Servic	es – Fiscal Manageme	<u>ent</u>							
	1. Move to	confirm the April 16 th –	30 th ,	2015 pa	ayroll	in the	amour	t of \$	329,311.02.	
		Moved by: Action (RC):	С	Gel	К	М	V	S: W	econded: H	
	2. Move to	confirm the May 1 st - 15	5 th , 20)15 pay	roll in	the an	nount (of \$35	54,559.91.	
		Moved by: Action (RC):	С	Gel	К	М	V	S: W	econded: H	
	3. Move to	approve the April 2015	bills i	in the a	mount	t of \$5	42,864	.84 a	s follows:	
		Subtotal Per Fund							<u>Amount</u>	
		10 General Current Fu 20 Special Revenue Fu		kpense	Funds	6		\$5	526,365.64 16,499.20	
		Moved by: Action (RC):	С	Gel	K	М	V	S: W	econded: H	
	4. Move to	approve the following tr	ansfe	ers for A	April 20	015:				
		From:			coun	t No.			<u>Amount</u>	
		12-000-400-450-0-000	0-00	Ca	apital			\$	6,150	
		<u>To</u>			coun	t No.		•	Amount	
		12-000-400-730-0-000	U-00	Ca	apital			\$	6,150	
		Moved by: Action (RC):	С	Gel	K	М	V	S: W	econded: H	

E. Support Services – Fiscal Management (Contin	ued)
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5.	Move to	o approve	the f	ollowing	resolution:
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Receipt of Certification from Board Secretar
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Pursuant to N.J.A.C 6:20-2.13 (d), I, Thomas J. Perez certify that as of April 30, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded: Action (RC): C Gel K M V W H

6. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of April 30, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): C Gel K M V W H

7. Move to acknowledge receipt of the March 31, 2015 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: Seconded: Action (RC): C Gel K M V W H

F. Other

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, June 9, 2015 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, June 16, 2015 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by: Seconded: Action (v):

VIII EXECUTIVE SESSION (if necessary)

A. Move to enter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by: Seconded: Action (v):

B. Move to close the Executive Session and reenter the public session.

Moved by: Seconded: Action (v):

IX. <u>ADJOURNMENT</u>

A. Move to adjourn at _____ P.M.

Moved by: Seconded: Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – REGULAR MEETING

May 19, 2015

7:00 P.M.

V. <u>ACTIONS (Continued)</u>

Α.	Instruction	Staffing	(Continued)

Add Resolutions No. 13-14

13. Move to accept the notice of resignation from Kimberly Steimke, Grade K-4 Basic Skills Teacher, effective June 30, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

14. Move to accept the notice of resignation from Teresa Altman, Grade 2-4 Resource Room Teacher, effective June 30, 2015, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

B. Instruction – Pupils/Programs (Continued)

Add Resolution No. 2

2. Move to approve a Non Domiciled Tuition Agreement with Mr. & Mrs. Gewirtz for their child to attend Fourth Grade at Luther Lee Emerson School during the 2015/2016 school year at an annual rate of \$14,871, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): C Gel K M V W H

C. Support Services - Staffing (Continued)

Add Resolution No. 3

3. Move to approve a Memorandum of Agreement with Thomas Perez, School Business Administrator/Board Secretary, subject to review and approval of the Executive County Superintendent, for the 2015/2016 school year, as recommended by the Chief School Administrator.

D. Support Services – Board of Education (Continued)

Add Resolution No. 36

36. Move to approve the request of the SJ Enrichment/Beyond Sports Management (BSM) to utilize the Demarest Middle School field on the following dates for sports activities, at a rate of \$25 per hour (total \$3,500), as recommended by the Chief School Administrator:

<u>June 6, 2015 Saturday 5:00 – 7:00 PM (2 hours)</u>

<u>July 6 – August 14, 2015 (6 weeks) Monday - Thursday 12:45 - 2:45PM</u> July: 6, 7, 8, 9; 13, 14, 15, 16; 20, 21, 22, 23; 27, 28, 29, 30 August: 3, 4, 5, 6; 10, 11, 12, 13 TOTAL 24 sessions (48 hours)

June 20 - August 29, 2015 (10 weeks)

Mondays 4:45 - 8:15 PM: 6/22, 6/29, 7/6, 7/13, 7/20, 7/27, 8/3, 8/10, 8/17, 8/24 Thursdays 4:45 - 8:15 PM: 6/25, 7/2, 7/9, 7/16, 7/23, 7/30, 8/6, 8/13, 8/20, 8/27 Saturdays 9:30 - 11:30 AM: 6/20, 6/27, 7/11, 7/18, 7/25, 8/1, 8/8, 8/15, 8/22, 8/29 TOTAL 30 sessions (90 hours)